Application to vote by emergency proxy based on occupation, service or employment

The Electoral Commission

Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you.

If you are not able to attend the polling station in person for reasons relating to your occupation, service or employment, and you only become aware of this **after 5pm, on the sixth working day before the poll**, you can apply to vote by emergency proxy (someone else voting on your behalf). You can apply up until **5pm on the day of the poll**.

This form should not be used if you have been detained in a hospital under Section 145 of the Mental Health Act 1983 in England and Wales or Section 329 of the Mental Health (Care and Treatment) (Scotland) Act 2003 in Scotland.

In England and Wales you must be 18 or over on polling day to vote.

In Scotland you must be 16 or over on polling day to vote in local elections and elections to the Scottish Parliament. You must be 18 or over to vote in elections to the UK Parliament and European Parliament.

How do I apply to vote by proxy?

- You must ask someone who is willing and capable to be your proxy and vote on your behalf.
- Unless you are registered to vote as a service voter, you must get an appropriate person to sign your application. See notes below for information on who can support your application
- Make sure all sections of the form are complete and supply your date of birth and signature. You need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your electoral registration office.
- Return your form to your electoral registration office. **You can find their details and more information at yourvotematters.co.uk**

Please do not return your form to the Electoral Commission. This form can only be used **after 5pm, on the sixth working day before the poll** and must arrive at your electoral registration office **before 5pm on the day of the poll**.

If you are not already registered to vote, your application to register must have reached your electoral registration office **by midnight, 12 working days before the poll.**

This form and these deadlines do not apply in Northern Ireland. Visit eoni.org.uk for more information.

Who can support my application?

- **I'm self-employed, who can support my application?**
  A person aged 18 years or over who knows you and is not your spouse, civil partner, parent, grandparent, brother, sister, child or grandchild. They need to complete section 8 of the form.
  In Scotland, at local elections and elections to the Scottish Parliament, your supporter can also be a person aged 16 or 17 years old, who knows you and is not your spouse, civil partner, brother, sister, child or grandchild. They need to complete section 10 of the form.
- **I'm employed, who can support my application?**
  Your employer or another authorised person at your workplace. They need to complete section 9 of the form.
- **I am registered as a service voter, who can support my application?**
  If you are a member of the Armed Forces, a Crown servant, a British Council employee, or the spouse or civil partner of one of the above, or in Scotland, the child of one of the above, and you are registered as a service voter, you do not need support for your application.
- **I am registered anonymously, who can support my application?**
  If you are registered as an anonymous elector you do not need support for your application.

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What happens after I've returned this form?

- Your proxy must go to your polling station to vote on your behalf.
- You should tell your proxy how you want them to vote on your behalf, for example, which candidate, party, or outcome.
- The elections team at your council will tell your proxy when and where to vote on your behalf.

Voting as proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over (16 or over in Scotland at local elections and elections to the Scottish Parliament) and they are (or will be) registered for that election or referendum.

Privacy statement

The Electoral Registration Officer will only use the information you give them for electoral purposes. They will look after personal information securely and will follow data protection legislation. They will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless they have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. For further information relating to the processing of personal data you should refer to their privacy notice on their website. You can find their website address and contact details at yourvotematters.co.uk

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Only one person can apply to vote by emergency proxy using this form

Please write in black ink and use BLOCK LETTERS. When all sections are complete and you have signed the form yourself, send it to your electoral registration office. You can find their address at yourvotematters.co.uk

1 About you

Surname

First name(s) (in full)

Your address (where you are registered to vote)

Postcode/BFPO

Your correspondence address (if different)

Postcode/BFPO

Telephone no (optional)

Email (optional)

Providing an email and telephone number gives a quick and easy way to contact you about your application.

2 About your proxy (the person you have chosen to vote on your behalf)

Full name

Family relationship (if any)

Full address

Postcode

Email or telephone no (optional)

3 At which election(s) and referendum(s) do you want a proxy?

I want to vote by proxy at the election(s) and referendum(s) held on:

D D M M Y Y Y Y

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4 Your employment details and reason you can't vote in person

Please fill in Section 4A if you are self-employed, Section 4B if you are employed, or Section 4C if you are a service voter.

4A – I am self-employed as (give job title):

I am not able to go to the polling station on polling day for the following reason related to my occupation:

4B – I am employed by (give employer's name and address):

As (give job title):

I am not able to go to the polling station on polling day for the following reason related to my employment:

4C – Tick the type of service voter that applies:

- ☐ I am a member of the Armed Forces
- ☐ I am a Crown servant
- ☐ I am a British Council employee
- ☐ I am the spouse or civil partner of one of the above, or in Scotland, a child of one of the above

I am not able to go to the polling station on polling day for the following reason related to my service (or that of my spouse, civil partner or parent or guardian):

5 When did you become aware of the reason?

Time:

Date D D M M Y Y Y Y

6 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to two years and/or a fine.

Date of birth: Please write your date of birth in the boxes below using black ink.

D D M M Y Y Y Y

Signature: Sign below using black ink, keeping within the grey border.

If you are unable to sign this form, please contact your electoral registration office.

7 Date of application

Today's date D D M M Y Y Y Y

Application to vote by emergency proxy based on occupation, service or employment

Support for your application

If you are self-employed, your supporter should complete section **8**.

If you are employed, your employer, or a person authorised on their behalf, should complete section **9**.

Section **10** is only relevant in Scotland, and should only be completed if you are self-employed and your supporter is aged 16 or 17 years old and is only valid for local elections and elections to the Scottish Parliament.

If you are registered to vote as a service voter or as an anonymous elector, you do not need support for your application.

8 Supporter's declaration (if the applicant is self-employed)

Read the notes to see who can support this application. Please ask the person who is supporting your application to give their name and address.

Supporter's full name

Supporter's address

Postcode

Email or telephone number (optional)

Declaration:

- I am aged 18 years or over
- I know the applicant
- I am not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4A and 5 are true

Signature

Today's date

D D M M Y Y Y Y

9 Employer's declaration (if the applicant is employed)

Read the notes to see who can support this application. Please ask the person who is authorised to support your application to give their name, address and position.

Supporter's full name

Supporter's address

Postcode

Email or telephone number (optional)

Supporter's position with the employer

Declaration:

- I am the applicant's employer or an employee with authority to act for the employer
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4B and 5 are true

Signature

Today's date

D D M M Y Y Y Y

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Scotland only: declaration by a 16 or 17 year old supporter (valid for local elections and elections to the Scottish Parliament only). Please complete declaration 8 or 9 if your supporter is 18 or over.

10 Declaration by 16 or 17 year old supporter (if the applicant is self-employed)

Read the notes to see who can support this application. Please ask the person who is supporting your application to give their name and address.

Supporter's full name

Supporter's address

Postcode

Email or telephone number (optional)

Declaration:

- I am 16 or 17 years old
- I know the applicant
- I am not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4A and 5 are true

Signature

Today's date

D D M M Y Y Y Y